



The Commonwealth of Massachusetts
Executive Office of Health & Human Services
Department of Developmental Services

2026 AUG 25 PM 12:12

Maura T. Healey
Governor

Kimberly Driscoll
Lieutenant Governor

Kiame Mahaniah
Secretary

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Commissioner

Richard J. O'Meara
Regional Director

Lisa Saba
Area Director

August 20, 2026

State Ethics Commission
One Asburton Place, Room 618
Boston, MA 02108

RE: Section 6 Disclosure Form

Dear Sir or Madam;

Attached, please find the Disclosure by Non-Elected State Employee of Financial Interest and Determination by Appointing Authority as Required by G.L. c. 268A section 6. This form was approved and signed by my Appointing Authority, Richard J. O'Meara, Regional Director for the Southeast Region Department of Developmental Services. Please file the form appropriately.

If you have any questions or concerns, please feel free to contact me before my retirement date of October 30, 2026, at 774-373-0265 and the address noted above. After that date, please contact me at my personal phone 508-243-0435 or in writing at 43 Bixby Drive, East Bridgewater, MA 02333.

Thank you for your assistance in advance.

Sincerely,

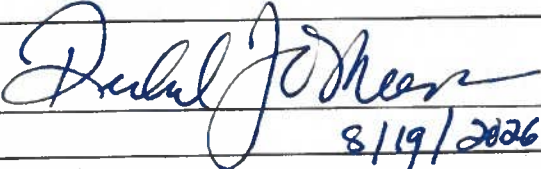
A handwritten signature in black ink, appearing to read "Mary Beth Spano".

Mary Beth Spano
Service Coordinator I

**DISCLOSURE BY NON-ELECTED STATE EMPLOYEE OF FINANCIAL INTEREST
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L. c. 268A, § 6**

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	STATE EMPLOYEE INFORMATION
Name:	Mary E. Spano also known as Mary Beth Spano
Title or Position:	Service Coordinator I
State Agency:	DEPARTMENT OF DEVELOPMENTAL SERVICES, PLYMOUTH AREA OFFICE
Agency Address:	38 Industrial Park Road, Plymouth, MA 02360
Office Phone:	508-732-5734, 774-373-0265 work cell
Office E-mail:	Marybeth.spano@mass.gov
	My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.
	PARTICULAR MATTER
Particular matter E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	Please describe the particular matter. I am retiring from my position as a Service Coordinator I on October 30, 2026. One of the men on my caseload, Charles T. Graney III, is in need of a guardian with Roger's Monitor Authority. His current guardian, J. Michael Roberts ESQ, is resigning due to some significant medical issues. Mr. Graney has been on my caseload for over 37 years and there are no other individuals who are able to serve as guardian. J. Michael Roberts ESQ is also resigning from 5 other guardianship cases, most of which involve Roger's Monitor Authority. When I spoke with Lisa Saba, Plymouth Area Office Director, she asked if I would be interested in responding to the Guardianship Services Request for Response (RFR). I was asked to contact the State Ethics Commission to review as I would be considered a special state employee and receive payment under the RFR for time serving as a guardian. I reviewed this with Attorney Ting Chu, who also reviewed the RFR and she suggested that I file a Section 6 Disclosure Form with my appointing authority. Therefore, I am respectfully submitting this form. I understand that I cannot be appointed as a guardian for anyone until I retire, effective October 30, 2026.
Your required participation in the particular matter: E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Please describe the task you are required to perform with respect to the particular matter. As a guardian of the person, I would attend annual ISP meetings, other meetings as needed, advocate on behalf of the ward in all matters involving personal and medical well-being, visit the individual on a regular basis, sign authorizations for medical care, advocate in regard to appropriate medical care, monitor the Treatment Plan for those individuals under Roger's Authority and report to the Probate Court, as required, in regard to filing Roger's Monitor Reports. I WOULD NOT be involved in monitoring any client

Determination by appointing authority: Write an X by your selection.	As appointing official, as required by G.L. c. 268A, § 6, I have reviewed the particular matter and the financial interest identified above by a state employee. ☐ I am assigning the particular matter to another employee, or ☐ I am assuming responsibility for the particular matter, or ☒ I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from the employee.
Appointing Authority signature:	
Date:	8/19/2026
Comment:	

Attach additional pages if necessary.

File copy with:

State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108

	funds as those are managed by the current Representative Payee or trustee for any irrevocable trust.
	FINANCIAL INTEREST IN THE PARTICULAR MATTER
Write an X by all that apply.	☒ I have a financial interest in the matter. ☐ My immediate family member has a financial interest in the matter. ☐ My business partner has a financial interest in the matter. ☐ I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter. ☐ I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.
Financial interest in the matter	Please explain the financial interest and include a dollar amount if you know it. Under the requirements of the Guardianship RFR, I would be submitting timesheets and/or mileage reimbursement requests, as directed, for the time on each guardianship case under the RFR to Lisa Saba, Director of Plymouth Area Office. The hourly rate, maximum amount and other requirements are strictly noted under the RTR and are only authorized by the Plymouth DDS Director.
Employee signature:	Mary E. Spano
Date:	8/6/2026

DETERMINATION BY APPOINTING OFFICIAL

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Richard J. O'Meara
Title or Position:	Regional Director
Agency/Department:	Dept of Dev Services
Agency Address:	151 Campanelli Drive Middleboro
Office Phone:	508 866 8871
Office E-mail	Rick.O'meara@mass.gov
	DETERMINATION